# Hillcrest High School

# SCHOOL-WIDE DISCLOSURE

Welcome to Hillcrest High School! We look forward to working with our school community to prepare students to be college and career-ready by ensuring our students receive a quality and equitable education.

VISION: ONE PACK, ONE HOWL: NO HUSKY LEFT BEHIND!

### CONTACT INFORMATION

School Address: 7350 S. 900 East Midvale, Ut. 84047

Counseling: 801-826-6020

Main Office: 801-826-6000

Attendance: 801-826-6010

Attendance (Spanish): 801-826-6079

School website:

hhs.canyonsdistrict.org

Visitor Pass is required to be in the school.

Please enter through the main doors on the West side of the building.

# ADMINISTRATION TEAM

#### Principal: Brenda McCann

**Assistant Principals:** 

Ari Tavo (A-Dr)

Melissa Baker (Du-Led)

Andrew Yawn (Lee-Reb)

Areli Nevarez (Rec-Z)



### **COMMUNICATION & NEWSLETTER**

Parents may communicate with teachers via email and/or ParentSquare. All school personnel emails are available on the school website or through Skyward.

The Husky Strong weekly newsletter is posted on the Hillcrest High School web page every Wednesday. The newsletter will include important dates, events, and school information.

#### **Download both Skyward and Parent** Square APP





Parent information is communicated via ParentSquare. This platform allows for parents to message teachers, coaches and school personnel instantly and vice versa. Messages are accessible to all parents and guardians in their target language.

#### **ACADEMICS**

The primary goal of grading is to provide high quality feedback to parent/guardians and students; enabling them to clearly understand a student's progress, appropriately support the learning process and encourage student

Student's grades will demonstrate what a student knows, and performs within the current quarter. In order to earn credit student's must pass their class with a D- or

Teachers will be given the flexibility to evaluate students with a grade that reflects their engagement, regular attendance, and grit. This includes students with IEPs and/or 504s, English Language Learners, and refugees.

#### ACADEMIC INTEGRITY

Students are expected to complete all course work and assessments with academic integrity. The use of Artificial Intelligence is prohibited.

Academic integrity focuses on honesty, trust, fairness, respect, and responsibility. Students should complete all coursework in a manner that embodies these values and promotes hard work and honest effort. A violation of the HHS academic integrity policy is considered academic is considered academic misconduct. Departments will be responsible to publish their own misconduct procedures.

#### **HOW ARE GRADES WEIGHTED?**

Grades will be weighted at a minimum: 80% formal assessments 20% daily instruction and practice work

Teachers will give a minimum of four formal assessments per quarter, three of which can be retaken following the teacher retake policy. (see test retake policy). Teachers will update grades weekly.

All students will receive equitable



#### **STANDARD** GRADING SCALE

Percentage	Grade	GPA
100-92.50	Α	4.00
92.49-89.50	A-	3.66
89.49-86.50	B+	3.33
86.49-82.50	В	3.00
82.49-79.50	B-	2.66
79.49-76.50	C+	2.33
76.49-72.50	С	2.00
72.49-69.50	C-	1.66
69.49-66.50	D+	1.33
66.49-62.50	D	1.00
62.49-55.00	D-	0.67
Below 55%	F	0.00

# TEST RETAKE & LATE WORK POLICY

Departments will be responsible to publish their own retake exam criteria. HHS minimum retake criteria includes no missing daily practice work, and first test must be taken.

Daily practice work will only be accepted when turned in during the current unit. Remember 80% of your grades are based on formal assessments. Turning daily practice work in late or incomplete will not produce effective grades. (refer to individual department disclosures for deadlines) deadlines).

#### **CHECKING GRADES & ASSIGNMENTS**

Grades will updated weekly

All parents may request a login and password at the Attendance Office to access Skyward account.

# Download Skyward APP

- To check student's grades, login to Skyward at: https://skyward.canyonsdistrict.org
- To check student's progress in CANVAS,

http://canyons.instructure.com/login/dap

#### ACADEMIC PREPARATION PERIOD (APP)

APP is a school-wide intervention that is offered to all students at Hillcrest High School.

- APP is built into student's schedules both on A and B day (9:09am-9:44am). APP is built into security 9:44am).
  APP is a class period
  Regular attendance and participation is required to receive a passing grade and credit each quarter.
  No APP on Fridays

90%-100% = A 80%-89%= P (pass) 79%-0%= F (fail)



# **TECHNOLOGY EXPECTATIONS**



## Chromebook Responsibilities

Students are expected to use their Chromebook for instructional purposes only. Students are responsible for taking care of their Chromebook and charger. Chromebooks that are lost or damaged throughout the year will be assessed a fine up to \$225. Chargers will be assessed a fine up to \$25, (if applicable).

#### Do not charge for more than 4 hours at a time

Keep your plug at home!	Ø	Stays home!
Come to school with a charged chrome book.	<b>4</b>	If yours is not charged, bring it to a designated charging station to be charged.
Broken chrome book?	X	Bring it to the Library to be left for IT.
Left yours at home?		Get a Chrome book for the day from your pod.

# PERSONAL TECHNOLOGY

- Personal technology must be put away during class time.
- Personal technology may be used before and after school, during passing times, and at lunch.
- Students that violate the technology policy are subject to school discipline

#### **PROCEDURE:**

FIRST: Verbal warning. Communication with the parent/guardian about the incident.

SECOND: Student will be asked to voluntarily surrender the device for the class period to be returned at the end of the period. Communication with the parent/guardian.

THIRD: Student will be asked to voluntarily surrender the device to the main office for the remainder of the day. Parent/guardian must collect personal technology.

FOURTH: Student will be asked to voluntarily surrender the device to the main office. Parent/guardian will be contacted for a meeting with the student's administrator and a behavior contract will be put in place before the device is returned.

FIFTH: Student will be asked to voluntarily surrender the device to the main office for the remainder of the day. Parent/guardian will be contacted. Administration will decide next steps following the Canyons School District "Levels of Behavior" document. This could be a loss of phone privilege at school.

# Positive Behavior Intervention System (PBIS)

#### **HUSKY CARDS**



Husky cards are given to any student who demonstrates our school motto; Be responsible, be respectful, be safe. Husky cards can be used at the Husky Hut and will enter students in drawings for gift cards, free dance passes, and other prizes.

Teachers are encouraged to use Husky Cards as a Reward in

#### MCCANN MADNESS LOTTERY

Students may turn in their Husky cards into a lottery to win a monthly prize. Prizes vary and may include dance tickets, crocs, HHS custom socks, beanie, hoodie, etc.

#### SCHOOL ATTENDANCE

Students will be rewarded quarterly and recognized for maintaining at least 90% attendance and also did not exceed the tardy threshold (5 per class) each term.

#### International Baccalaureate Treat

At the end of each term, all HHS students who achieve an average of 3.0 GPA or higher during the term are celebrated with a treat provided by the HHS IB program.

# HUSKY HEROES HHS PTSA (Student Parent Teacher

Association) recognizes 8 students each month with a gift bag. Students can be nominated by teachers, administrators, parents, or other students. Nomination forms can be found in the main office and in the attendance office.

#### I AM A HUSKY

Students, teachers, staff, and administration nominate students to be highlighted as I AM A HUSKY. Students/teachers selected will be interviewed and a poster with a picture of the nominated individual along with fun facts will be posted in the school.

#### **HUSKY GRAMS**



Husky-Grams are postcards that teachers send home to acknowledge the good things students are doing. Weekly Husky-Gram winners are selected and announced on Wednesdays. These students will receive Husky swag.

#### SCHOOL SPIRIT



Students attending school events can receive food, prizes, and HHS swag. SBO's will notify the student body of school activities, competitions, and events using HHS SBO instagram and youtube.





Official Hillcrest High School

#### HONOR ROLL

Students who achieve a 3.5 GPA or above will be highlighted and recognized for their academic achievement at the end of each quarter.

#### **ACTIVITIES AND DANCES**

Welcome Back Assembly Winter Charity Assembly **U-CAW** Assembly Homecoming Burning of the H

Husky Howl **Sweet Hearts** Multicultural Dance Junior Prom Senior Dinner Dance

#### ACADEMIC LETTER BREAKFAST

The Academic Letter is for any Hillcrest High student that has maintained a 3.5 gpa or higher for quarters 1,2, AND 3 for the current school year with four courses in any of the following areas: Math, Science, History, English, or Foreign Language. You must have four of the core courses in all three quarters. Applications are available in April. See counselor for more information.



State program that enters students in drawings for college scholarships, a car, gift cards, and many other prizes.

### **DAWG** WEDNESDAY

Students who can show perfect attendance for the week can get a hotdog on Wednesday (only offered during the specific weeks during first quarter).



## SCHOOL-WIDE RULES & EXPECTATIONS

Hillcrest High School is a place of respect, responsibility and safety. We strive to maintain a positive environment where students and staff enjoy school and treat each other with mutual respect. All consequences received by students are a byproduct of ensuring respect, responsibility and safety.

#### **H**elp Now Own It **W**ork Now **L**earn It



Hillcrest High is a place of kindness, responsibility and safety. We strive to maintain a positive environment where students and staff enjoy school and treat each other with kindness.

#### ATTENDANCE

HHS supports state and district attendance policies which call for fairness and to provide flexibility and accountability on the part of the student, parent, and the school.

Students arriving after the tardy bell are sent to the attendance office to check-in, students

- must report promptly to their class.
  Notices will be sent home for students with excessive absences and/or tardies.

#### Attendance Codes





#### **FOOD POLICY**

Food may only be consumed in the cafeteria or outside in the courtyard areas. Students who bring food back from restaurants should consume that food outside or in the cafeteria. Students are not allowed to consume food in classrooms, hallways or stairwells.

#### **BELL SCHEDULE** Monday-Thursday

Period 1 or 5 7:45-9:01 9:07-9:44 9:50-11:06 Period 2 or 6 11:06-11:36 1st Lunch Period 3 or 7 11:12-12:28 2nd Lunch 12:28-12:58 Period 4 or 8 1:04-2:20

### **Friday**

Period 1 or 5 7:45-8:45 Period 2 or 6 Period 3 or 7 8:51-9:51 9:57-10:57 11:03-12:03 Period 4 or 8 12:03-12:43

#### DRESS CODE

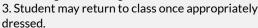
Clothing must cover the body as outlined in the figure with a fabric that is not see through, with no viewable undergarments (waistbands and bra straps excluded). Clothing shall be free from writing, images or symbols that: are lewd, vulgar, profane, obscene, violent, or sexually suggestive, advocate, represent, or promote racism, discrimination, violence or hate in any form, signifies or depicts gangs or illegal or criminal

Items which bear advertising, promotions and likeness of tobacco, e-cigarettes, alcohol, or drugs or which are contrary to the educational mission, shall not be allowed.

Hillcrest High School observes and follows the Canyon's School District Dress Code Policy (500.2-11). Teachers and/or administrators have authority to enforce the dress code policy.

#### **PROCEDURE**

- 1. Teacher or staff member will give student Dress Code Card and ask student to go to the office.
- 2. Student will be given a HHS t-shirt and/or shorts Student may change into the appropriate clothing provided by the school or they may call a parent for an exchange of clothing from home





If there is repeat violations of the dress code, administration will meet with student and parent.

### STUDENT SUPPORTS AND RESOURCES

#### SCHOOL COUNSELORS

Students can meet with their school counselor to discuss college and ca planning, enhance their social and emotional well-being, and obtain academic support.

To make an appointment, contact the counseling center.

#### **PSYCHOLOGIST**

Works with students who need social emotional support. The psychologist also works directly with students, parents, and administrators to develop academic accommodations for students (504s).

To make an appointment, contact REBECCA BROWN:
REBECCA.BROWN1@canyonsdistrict.org

#### **SOCIAL WORKER**

Works directly with students who need support with depression, anxiety, suicidal thoughts, and other mental concerns.

To make an appointment, contact Vincen Franco: Vincen.Franco@canyonsdistrict.org

The members of Hope Squad are the eyes and ears of a school. They are made up of students who are trained to keep an eye on at-risk students, provide friendship, identify warning signs and scale. identify warning signs, and seek help from adults.

**STUDENT** 

SUPPORT STAFF

students to advocate for themselves through responsibility and positive relationship building.

**HOPE SQUAD** 

HHS mentors make it easy for

FOR MORE INFORMATION, contact the counselor: Kim Walters

#### **School Community** Outreach

HHS provides students with weekly food bags. Students may pick up a food bag after school. Additional supports are available upon request.



For more information contact: Elena.ReYES@canyonsdistrict.org

### SAFE UT APP



Students can use this app to report concerns anonymously to school administrators.



# HOPEFUL BEGINNINGS

This is an outside counseling service for students who need an individual therapy plan, medication management, skills development, and crisis services.

Contact YOUR assistant principal for information and referral process.

## **ODYSSEY HOUSE**

This is an outside counseling service for students who need an individual therapy plan, medication management, skills development, and crisis services.

Contact YOUR assistant principal for information and referral process.

#### **Restitution Under** Facilitation (RUF)

RUF is a program for students who are at risk due to academics and behavior. It encompasses a restorative justice framework that empowers students to resolve conflict and repair damage.

#### **LIBRARY**

HOURS: 7:00am-3:00pm

#### Services include:

- Research instruction and project guidance Reading recommendations and book club Extensive database resources for school or home Print and ebook collections (over 19,000 volumes)
- Computer and printer access Long-term Chromebook and Hot Spot check-outs

For additional information visit: hhs-library.weebly.com or call 801-826-6051

#### Make-Up Credits/Online Credit

Students who fail courses needed for graduation must make-up those credits. They may not retake the same course as part of their regular day program. Options for make-up credits include:

- Student Support Lab class
  After School credit recovery sessions
  HHS Summer School
  Summer School at Valley High School (call 801-572-7035)
  Course work at other institutions accredited by the Utah State
  Board of Education, including BYU Independent Study courses
  For grade replacement and test-out options contact your
  counselor

CONTACT YOUR SCHOOL COUNSELOR TO SIGN-UP FOR CREDIT RECOVERY