Dear parents and students,

It’s my great honor to have your child in my class this year. Mandarin Chinese is becoming a more and more popular course here in Hillcrest High School and I would love to share my language and culture with your child.

I am Ms. Feng from Chongqing, China, a beautiful mountain city like here. I’ve been a teacher all my life and have been teaching in Utah for 8 years and in Hillcrest for 2 years. I am sure to enjoy my third-year teaching here as well.

To raise students’ interest in language learning and meet the IB standards of World Language Teaching, my Mandarin Chinese class will be culture embedded, concentrating on developing students’ communicative and comprehensive abilities in an authentic environment, and enjoying the richness of Chinese culture, such as Calligraphy, Paper-cutting, Chinese Jianzi or Taiji. Please get involved if your child tells you the meaning of a Chinese character, sings Chinese folk songs or even performs Jianzi or Taiji at home. It will reinforce learning and show interest in his/ her life.

I am willing to help my students who need extra help in Mandarin Chinese learning and look forward to meeting and talking with you at parent-teacher conference or whenever needed. I can be reached at 801-826-6000 (Ext: 6108) or through email lian.feng@canyonsdistrict.org.

I am sure it will be a great year for your child with many interesting things to learn and fun to enjoy.

Besides, I also ask for your permission for me to take pictures or videos for your child for:
A. keeping record in their files    B. academic research

I promise I won’t be posting them on the Internet without your permission.

I enjoy teaching in Hillcrest High and I really appreciate for what you will be doing to help your child become successful. Let’s work hand-in-hand to encourages our students with educational competency, individual abilities, and social responsibilities, in the hope that students will increase their academic performances, have respect for Hillcrest's diversity of classmates, develop individual talents and skills, and learn to become responsible citizens.

Sincerely,

Ms. Feng (Feng Laoshi)
08/19/2019
Course Description of Chinese Culture:

China’s rise to the forefront of world economy and the continuing growth of Chinese economic power make it all the more important and relevant to the understanding of China. This course aims to introduce the culture, discussing the developments of both spiritual and material culture and calling attention to the developments and formation of China’s identity and pride, intellectual changes and renewal, political and social advances, cross-cultural contact and interaction, and the molding of East Asian civilization. The attention is also paid to the process of globalization in modern time, in the process of more than 5000 years development. They are related to the survey of China (history, geography, folk customs, Chinese politics, Chinese economy), Taiji and Chinese chess, China Painting, calligraphy, massage, dietary healthy food, Chinese folk music, western music, Chinese cooking, Chinese traditional embroidery, etc. In accordance with students’ requests, I would like to offer some special lectures in terms of Chinese economics and the relationship to the world, the reform and open policy and the contemporary Chinese society and culture, etc.

Course Description of Chinese Language:

This is a beginning level course in Mandarin Chinese for students with none or little prior experience in the language. Reading and writing the simplified characters will be introduced and practiced from the very beginning of the course. More emphasis will be given to the training of standard pronunciation, listening comprehension, grammar and conversational vocabulary usage. Chinese history and culture will also be introduced as it relates to each unit, such as Numbers, Personal identification, Parts of the body, Colors and clothing, Food and drinks, Daily routines, Schooling, Hobbies, Life at home.

Learning Materials:

Textbook: Discovering Chinese Pro 1
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

New as it is, Mandarin Chinese Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, Mandarin Chinese 1 students are expected to acquire all the four skills of Chinese (including listening, speaking, reading and writing) and to achieve the following goals:

**Listening and speaking:**
* understand and respond to simple, short spoken texts
* communicate information in a limited range of everyday situations
* request and provide information in a limited range of everyday situations
* use language appropriately to a very limited range of interpersonal and informal oral communication
* use basic vocabulary accurately
* interact in simple and rehearsed exchanges using comprehensible pronunciation and correct tone
Viewing and interpreting:
* identify basic messages presented in simple visual texts
* identify main ideas and supporting details in simple visual texts presented with spoken and/or written text
* identify specific information, ideas, opinions and attitudes, presented in simple visual texts with spoken and/or written text
* recognize basic visual conventions used in texts
* understand and respond to simple visual texts

Reading Comprehension:
* identify basic facts in simple written texts
* identify main ideas and supporting details in written texts
* recognize basic aspects of format and style
* understand and respond to simple written texts

Writing:
* communicate information in a limited range of everyday situations
* request and provide information in a limited range of everyday situations
* use language appropriate to a very limited range of interpersonal and cultural contexts
* understand and use basic language conventions accurately
* use some aspects of register in formal and informal written communication

2018-2019 HHS Rules & Expectations

Huskies always remove hats and follow the dress code.
Huskies always eat lunch in designated areas and keep halls and restrooms clean.
Huskies always attend class on time, all the time, and never sluff.
Huskies always show respect to and expect respect from all adults.

Attendance: Attendance will be counted towards the final grade. Please follow the school attendance rules. No exemption will be made once the student has violated the school rules.


Students with No NG’s:
- May purchase a parking permit to park on campus
- Stay caught up with classes and classroom instruction
  - Are eligible for school rewards
  - Students with NG’s:
- Are likely to fall behind on assignments and grades
  - Will not receive credit for the classes they take
  - May be at-risk of not graduating
  - Could be referred to truancy school

At Hillcrest High School, we recognize the importance of daily class attendance and participation. Interactions with teachers and classmates on a regular basis are critical to the learning process. Even missing just 2 classes per quarter is missing 10% of your time in that class! The HHS attendance policy is designed to hold students, parents, and teachers accountable for classroom instructional time.

At Hillcrest High, a student’s absences (A, W, and G coded) and tardies (T coded) will be added together. If a student accumulates a total of 5 or more (absences + tardies) and does not attend make up,
the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents should notify the attendance office of any absence within 48 hours.

- Excused Absences (those documented by a doctor’s note, funeral program, wedding program, etc. and E coded) and School Excused Absences (N coded) do not count in attendance totals.

- On the 5th violation (tardy or absence) and any subsequent absence or tardy within the quarter, students must attend student support time with the teacher who recorded the attendance violation in order to receive credit for the class for that quarter.

- NG’s from all previous quarters may be made up with a Green Card available in both the Attendance Office and the Counseling Center.

Mandarin Chinese Classroom Rules and Expectations:

Students should always be polite to the teacher and classmates. Students should follow school rules and will be responsible for any misbehavior in class.

1. Lunch Detention can occur for miss behavior, followed by the procedure of “warning - contract – lunch detention”.

2. No cellphone or electronic device is allowed in class without permission. If seen by the teacher for the first time, a warning will be given to you. Second time seen, student will be give lunch detention.

Preparation: Routine preparation for class includes doing Bell Work and having textbooks and stationary available for taking notes and doing projects. So, on the first day of school, I’d like to check the following necessary materials and collect some of them:

   Check: binder, pens, pencils, notebook

   Collect: a box of 24-color pencils, scissors and glue sticks inside a bag with your name on it

Participation: Participation is greatly encouraged in my class including listening attentively, performing on task, speaking Chinese, etc., and will be counted within the assessment towards the final grades.

Note-taking: We will be taking notes during daily instruction in your notebook, and/or on organized class notes provided by the teacher. You will not only take notes, but also be expected to keep those notes readily available in your composition notebook, so you can refer back to them as often as needed for personal review for quizzes, tests and follow-up classroom activities and assignments.

Assignments: Late assignments can be accepted after the due date but will be marked LATE on Skyward and if you have 3 or more late assignments WITHIN ONE QUARTER, your overall grade will be one level down (eg: if you had an A, your grade would decrease to an A-.) However, No late assignments are accepted after the unit test unless excused. Students are responsible for the missing classes and are expected to catch up with the appointment with the teacher in advance. Missing assignments will be taken into account towards the final grade.

When there is no written assignment for homework, the student are highly suggested to practice Oral Chinese no less than 15 minutes.

   Oral: 1) Read out aloud. 2) Conversation practices.

Academic Preparation Period (APP): This is a replacement for Student Support Time when students will re-take tests, get extra help, review school rules, listen to announcements, attend specified study
halls. In case of academic assistance, the teacher is available on M/W/F from 7:10-7:40 am, WITH APPOINTMENTS ONLY. No walk-ins.

**Assessment:** NO make-up quizzes, tests, or exams will be allowed in this class without legitimate reasons or unless you can qualify for a retake after you have all assignments completed and have attended Student Support Time at least 3 times.

**Grading:** The grades are divided into 3 areas, that is:
- Assessment: 65% (including quiz, test)
- Assignment: 25% (including any type of hard-copy assignment and online assignment)
- Participation: 10% (including attendance and participation in class)

**Class fee:** $15.00 (Please pay in cash or make all checks payable to: Hill Crest High School and turn in to the main office within 2 weeks.)

Please read the disclosure statement carefully and sign below. Cut along dotted line and turn in to the teacher next time. Thanks.

---

**Hillcrest High School**

**Mandarin Chinese 1**

I have read and understood the disclosure statement and the course description for Chinese Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

___________________________
Student name (print)  
___________________________
Student signature

___________________________
Student email (print)

___________________________
Parent/ guardian name (print)  
___________________________
Parent/ guardian signature

___________________________
Parent/ guardian email (print)

Aug, 19, 2019
Dear parents and students,

It’s my great honor to have your child in my class this year. Mandarin Chinese is becoming a more and more popular course here in Hillcrest High School and I would love to share my language and culture with your child.

I am Ms. Feng from Chongqing, China, a beautiful mountain city like here. I’ve been a teacher all my life and have been teaching in Utah for 8 years and in Hillcrest for 2 years. I am sure to enjoy my third-year teaching here as well.

To raise students’ interest in language learning and meet the IB standards of World Language Teaching, my Mandarin Chinese class will be culture embedded, concentrating on developing students’ communicative and comprehensive abilities in an authentic environment, and enjoying the richness of Chinese culture, such as Calligraphy, Paper-cutting, Chinese Jianzi or Taiji. Please get involved if your child tells you the meaning of a Chinese character, sings Chinese folk songs or even performs Jianzi or Taiji at home. It will reinforce learning and show interest in his/her life.

I am willing to help my students who need extra help in Mandarin Chinese learning and look forward to meeting and talking with you at parent-teacher conference or whenever needed. I can be reached at 801-826-6000 (Ext: 6108) or through email lian.feng@canyonsdistrict.org.

I am sure it will be a great year for your child with many interesting things to learn and fun to enjoy.

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A. keeping record in their files   B. academic research

I promise I won’t be posting them on the Internet without your permission.

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Sincerely,

Ms. Feng (Feng Laoshi)
08/19/2019

DISCLOSURE STATEMENT
Mandarin Chinese 2

Course Description of Chinese Culture:

China’s rise to the forefront of world economy and the continuing growth of Chinese economic power make it all the more important and relevant to the understanding of China. This course aims to introduce the culture, discussing the developments of both spiritual and material culture and calling attention to the developments and formation of China’s identity and pride, intellectual changes and renewal, political and social advances, cross-cultural contact and interaction, and the molding of East Asian civilization. The attention is also paid to the process of globalization in modern time, in the process of more than 5000 years development. They are related to the survey of China (history, geography, folk customs, Chinese politics, Chinese economy), Taiji and Chinese chess, China Painting, calligraphy, massage, dietary healthy food, Chinese folk music, western music, Chinese cooking, Chinese traditional embroidery, etc. In accordance with students’ requests, I would like to offer some special lectures in terms of Chinese economics and the relationship to the world, the reform and open policy and the contemporary Chinese society and culture, etc.

Course Description of Chinese Language:

This is a continuous level course in Mandarin Chinese for students with none or little prior experience in the language. Reading and writing the simplified characters will be introduced and practiced from the very beginning of the course. More emphasis will be given to the training of standard pronunciation, listening comprehension, grammar and conversational vocabulary usage. Chinese history and culture will also be introduced as it relates to each unit, such as Means of transport, Daily article, Weather, Appearance, People and occupations, School facilities, Weather and holidays, Pets, Personality.

Learning Materials:

Textbook: Discovering Chinese Pro 2 & Easy Steps to Chinese 3
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

As always, Mandarin Chinese Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, Mandarin Chinese 2 students are expected to acquire all the four skills of Chinese (including listening, speaking, reading and writing) and to achieve the following goals:

**Listening and speaking:**
* understand and respond to simple, longer spoken texts
* communicate information in a limited range of everyday situations
* request and provide information in a limited range of everyday situations
* use language appropriately to a less limited range of interpersonal and informal oral communication
* use basic vocabulary accurately
* interact in simple and rehearsed exchanges using comprehensible pronunciation and correct tone

**Viewing and interpreting:**

7
* identify basic messages presented in simple but longer visual texts
* identify main ideas and supporting details in simple but longer visual texts presented with spoken and/or written text
* identify specific information, ideas, opinions and attitudes, presented in simple but longer visual texts with spoken and/or written text
* recognize basic visual conventions used in texts
* understand and respond to simple but longer visual texts

**Reading Comprehension:**
* identify basic facts in simple but longer written texts
* identify main ideas and supporting details in simple but longer written texts
* recognize basic aspects of format and style
* understand and respond to simple but longer written texts

**Writing:**
* communicate information in a less limited range of everyday situations
* request and provide information in a less limited range of everyday situations
* use language appropriate to a less limited range of interpersonal and cultural contexts
* understand and use basic language conventions accurately
* use some aspects of register in formal and informal written communication

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2018-2019 HHS Rules & Expectations

Huskies always remove hats and follow the dress code.
Huskies always eat lunch in designated areas and keep halls and restrooms clean.
Huskies always attend class on time, all the time, and never sluff.
Huskies always show respect to and expect respect from all adults.

**Attendance:** Attendance will be counted towards the final grade. Please follow the school attendance rules. No exemption will be made once the student has violated the school rules.


- **Students with No NG’s:**
  - May purchase a parking permit to park on campus
  - Stay caught up with classes and classroom instruction
    - Are eligible for school rewards
  - Students with NG’s:
    - Are likely to fall behind on assignments and grades
    - Will not receive credit for the classes they take
    - May be at-risk of not graduating
    - Could be referred to truancy school

At Hillcrest High School, we recognize the importance of daily class attendance and participation. Interactions with teachers and classmates on a regular basis are critical to the learning process. Even missing just 2 classes per quarter is missing 10% of your time in that class! The HHS attendance policy is designed to hold students, parents, and teachers accountable for classroom instructional time.

At Hillcrest High, a student’s absences (A, W, and G coded) and tardies (T coded) will be added together. If a student accumulates a total of 5 or more (absences + tardies) and does not attend make up, the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents
should notify the attendance office of any absence within 48 hours.

- Excused Absences (those documented by a doctor’s note, funeral program, wedding program, etc. and E coded) and School Excused Absences (N coded) do not count in attendance totals.

- On the 5th violation (tardy or absence) and any subsequent absence or tardy within the quarter, students must attend student support time with the teacher who recorded the attendance violation in order to receive credit for the class for that quarter.

- NG’s from all previous quarters may be made up with a Green Card available in both the Attendance Office and the Counseling Center.

**Mandarin Chinese Classroom Rules and Expectations:**

Students should always be polite to the teacher and classmates. Students should follow school rules and will be responsible for any misbehavior in class.

1. **Lunch Detention can occur for miss behavior**, followed by the procedure of “warning - contract – lunch detention”.
2. **No cellphone or electronic device is allowed in class without permission.** If seen by the teacher for the first time, a warning will be given to you. Second time seen, student will be give lunch detention.

**Preparation:** Routine preparation for class includes doing Bell Work and having textbooks and stationary available for taking notes and doing projects. So, the first day of school, I’d like to check the following necessary materials and collect some of them:

   - Check: binder, pens, pencils, notebook
   - Collect: a box of 24-color pencils, scissors and glue sticks inside a bag with your name on it

**Participation:** Participation is greatly encouraged in my class including listening attentively, performing on task, speaking Chinese, etc., and will be counted within the assessment towards the final grades.

**Note-taking:** We will be taking notes during daily instruction in your notebook, and/or on organized class notes provided by the teacher. You will not only take notes, but also be expected to keep those notes readily available in your composition notebook, so you can refer back to them as often as needed for personal review for quizzes, tests and follow-up classroom activities and assignments.

**Assignments:** Late assignments can be accepted after the due date but will be marked LATE on Skyward and if you have 3 or more late assignments WITHIN ONE QUARTER, your overall grade will be one level down (eg: if you had an A, your grade would decrease to an A-.) However, **No late assignments are accepted after the unit test unless excused.** Students are responsible for the missing classes and are expected to catch up with the appointment with the teacher in advance. Missing assignments will be taken into account towards the final grade.

When there is no written assignment for homework, the student are highly suggested to practice Oral Chinese no less than 15 minutes.

   - Oral: 1) Read out aloud. 2) Conversation practices.

**Academic Preparation Period (APP):** This is a replacement for Student Support Time when students will re-take tests, get extra help, review school rules, listen to announcements, attend specified study
halls. In case of academic assistance, the teacher is available on M/W/F from 7:10-7:40 am, WITH APPOINTMENTS ONLY. No walk-ins.

**Assessment:** NO make-up quizzes, tests, or exams will be allowed in this class without legitimate reasons or unless you can qualify for a retake after you have all assignments completed and have attended Student Support Time at least 3 times.

**Grading:** The grades are divided into 3 areas, that is:
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- Assignment: 25% (including any type of hard-copy assignment and online assignment)
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**Class fee:** $15.00 (Please pay in cash or make all checks payable to: Hill Crest High School and turn in to the main office within 2 weeks.)

Please read the disclosure statement carefully and sign below. Cut along dotted line and turn in to the teacher next time. Thanks.

---

**Hillcrest High School**

**Mandarin Chinese 2**

I have read and understood the disclosure statement and the course description for Chinese Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

___________________________ ________ __________
Student name (print) Student signature

___________________________
Student email (print)

___________________________
Parent/ guardian name (print) Parent/ guardian signature

___________________________
Parent/ guardian email (print)

Aug, 18, 2019
Dear parents and students,

It’s my great honor to have your child in my class this year. Mandarin Chinese is becoming a more and more popular course here in Hillcrest High School and I would love to share my language and culture with your child.

I am Ms. Feng from Chongqing, China, a beautiful mountain city like here. I’ve been a teacher all my life and have been teaching in Utah for 8 years and in Hillcrest for 2 years. I am sure to enjoy my third-year teaching here as well.

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I am willing to help my students who need extra help in Mandarin Chinese learning and look forward to meeting and talking with you at parent-teacher conference or whenever needed. I can be reached at 801-826-6000 (Ext: 6108) or through email lian.feng@canyonsdistrict.org.

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Sincerely,

Ms. Feng (Feng Laoshi)
08/19/2019
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Course Description of Chinese Language:

This is an intermediate level course in Mandarin Chinese for students with none or little prior experience in the language. Reading and writing the simplified characters will be introduced and practiced from the very beginning of the course. More emphasis will be given to the training of standard pronunciation, listening comprehension, grammar and conversational vocabulary usage. Chinese history and culture will also be introduced as it relates to each unit, such as School events, Food and sickness, Accidents, Shopping and traveling, Neighborhood, Festivals and celebrations, Community, Work experience, Environment.

Learning Materials:

Textbook: Discovering Chinese Pro 2 & Easy Steps to Chinese 3
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

As always, Mandarin Chinese Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, Mandarin Chinese 3 students are expected to acquire all the four skills of Chinese (including listening, speaking, reading and writing) and to achieve the following goals:

Listening and speaking:
* understand and respond to more complicated and longer spoken texts
* communicate information in a more variety of everyday situations
* request and provide information in a more variety of everyday situations
* use language appropriately to a more variety of interpersonal and informal oral communication
* use basic vocabulary accurately
* interact in complicated and rehearsed exchanges using comprehensible pronunciation and correct tone
**Viewing and interpreting:**
* identify basic messages presented in more complicated and longer visual texts
* identify main ideas and supporting details in more complicated and longer visual texts presented with spoken and/or written text
* identify specific information, ideas, opinions and attitudes, presented in more complicated and longer visual texts with spoken and/or written text
* recognize more visual conventions used in texts
* understand and respond to more complicated and longer visual texts

**Reading Comprehension:**
* identify basic facts in more complicated and longer written texts
* identify main ideas and supporting details in more complicated and longer written texts
* recognize more aspects of format and style
* understand and respond to more complicated and longer written texts

**Writing:**
* communicate information in a more variety of everyday situations
* request and provide information in a more variety of everyday situations
* use language appropriate to a more variety of interpersonal and cultural contexts
* understand and use basic language conventions accurately
* use more aspects of register in formal and informal written communication

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**2018-2019 HHS Rules & Expectations**

*Huskies always remove hats and follow the dress code.*

*Huskies always eat lunch in designated areas and keep halls and restrooms clean.*

*Huskies always attend class on time, all the time, and never sluff.*

*Huskies always show respect to and expect respect from all adults.*

**Attendance:** Attendance will be counted towards the final grade. Please follow the school attendance rules. No exemption will be made once the student has violated the school rules.


- Students with No NG’s:
  - May purchase a parking permit to park on campus
  - Stay caught up with classes and classroom instruction
    - Are eligible for school rewards
  - Students with NG’s:
    - Are likely to fall behind on assignments and grades
    - Will not receive credit for the classes they take
      - May be at-risk of not graduating
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the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents should notify the attendance office of any absence within 48 hours.

- Excused Absences (those documented by a doctor’s note, funeral program, wedding program, etc. and E coded) and School Excused Absences (N coded) do not count in attendance totals.

- On the 5th violation (tardy or absence) and any subsequent absence or tardy within the quarter, students must attend student support time with the teacher who recorded the attendance violation in order to receive credit for the class for that quarter.

- NG’s from all previous quarters may be made up with a Green Card available in both the Attendance Office and the Counseling Center.

Mandarin Chinese Classroom Rules and Expectations:

Students should always be polite to the teacher and classmates. Students should follow school rules and will be responsible for any misbehavior in class.

1. Lunch Detention can occur for miss behavior, followed by the procedure of “ warning - contract – lunch detention”.

2. No cellphone or electronic device is allowed in class without permission. If seen by the teacher for the first time, a warning will be given to you. Second time seen, student will be given lunch detention.

Preparation: Routine preparation for class includes doing Bell Work and having textbooks and stationary available for taking notes and doing projects. So, the first day of school, I’d like to check the following necessary materials and collect some of them:

Check: binder, pens, pencils, notebook
Collect: a box of 24-color pencils, scissors and glue sticks inside a bag with your name on it

Participation: Participation is greatly encouraged in my class including listening attentively, performing on task, speaking Chinese, etc., and will be counted within the assessment towards the final grades.

Note-taking: We will be taking notes during daily instruction in your notebook, and/or on organized class notes provided by the teacher. You will not only take notes, but also be expected to keep those notes readily available in your composition notebook, so you can refer back to them as often as needed for personal review for quizzes, tests and follow-up classroom activities and assignments.

Assignments: Late assignments can be accepted after the due date but will be marked LATE on Skyward and if you have 3 or more late assignments WITHIN ONE QUARTER, your overall grade will be one level down (eg: if you had an A, your grade would decrease to an A-.) However, No late assignments are accepted after the unit test unless excused. Students are responsible for the missing classes and are expected to catch up with the appointment with the teacher in advance. Missing assignments will be taken into account towards the final grade.

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Oral: 1) Read out aloud. 2) Conversation practices.

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**Assessment:** NO make-up quizzes, tests, or exams will be allowed in this class without legitimate reasons or unless you can qualify for a retake after you have all assignments completed and have attended Student Support Time at least 3 times.

**Grading:** The grades are divided into 3 areas, that is:
- Assessment: 65% (including quiz, test)
- Assignment: 25% (including any type of hard-copy assignment and online assignment)
- Participation: 10% (including attendance and participation in class)

**Class fee:** $15.00 (Please pay in cash or make all checks payable to: Hill Crest High School and turn in to the main office within 2 weeks.)

Please read the disclosure statement carefully and sign below. Cut along dotted line and turn in to the teacher next time. Thanks.

----------------------------------------------------------------------------------------------------------------------------------

**Hillcrest High School**

**Mandarin Chinese 3**

I have read and understood the disclosure statement and the course description for Chinese Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

___________________________________________________________________________  __________________________________________________________________

Student name (print)                                                   Student signature

___________________________________________________________________________  __________________________________________________________________

Student email (print)

___________________________________________________________________________  __________________________________________________________________

Parent/ guardian name (print)                                         Parent/ guardian signature

___________________________________________________________________________  __________________________________________________________________

Parent/ guardian email (print)

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08/19/2019
Dear parents and students,

It’s my great honor to have your child in my class this year. Mandarin Chinese is becoming a more and more popular course here in Hillcrest High School and I would love to share my language and culture with your child.

I am Ms. Feng from Chongqing, China, a beautiful mountain city like here. I’ve been a teacher all my life and have been teaching in Utah for 8 years and in Hillcrest for 2 years. I am sure to enjoy my third-year teaching here as well.

To raise students’ interest in language learning and meet the IB standards of World Language Teaching, my Mandarin Chinese class will be culture embedded, concentrating on developing students’ communicative and comprehensive abilities in an authentic environment, and enjoying the richness of Chinese culture, such as Calligraphy, Paper-cutting, Chinese Jianzi or Taiji. Please get involved if your child tells you the meaning of a Chinese character, sings Chinese folk songs or even performs Jianzi or Taiji at home. It will reinforce learning and show interest in his/her life.

I am willing to help my students who need extra help in Mandarin Chinese learning and look forward to meeting and talking with you at parent-teacher conference or whenever needed. I can be reached at 801-826-6000 (Ext: 6108) or through email lian.feng@canyonsdistrict.org.

I am sure it will be a great year for your child with many interesting things to learn and fun to enjoy.

Besides, I also ask for your permission for me to take pictures or videos for your child for:
A. keeping record in their files  B. academic research

I promise I won’t be posting them on the Internet without your permission.

I enjoy teaching in Hillcrest High and I really appreciate for what you will be doing to help your child become successful. Let’s work hand-in-hand to encourages our students with educational competency, individual abilities, and social responsibilities, in the hope that students will increase their academic performances, have respect for Hillcrest's diversity of classmates, develop individual talents and skills, and learn to become responsible citizens.

Sincerely,

Ms. Feng (Feng Laoshi)
08/19/2019
DISCLOSURE STATEMENT
Mandarin Chinese 4H

Course Description of Chinese Culture:

China’s rise to the forefront of world economy and the continuing growth of Chinese economic power make it all the more important and relevant to the understanding of China. This course aims to introduce the culture, discussing the developments of both spiritual and material culture and calling attention to the developments and formation of China’s identity and pride, intellectual changes and renewal, political and social advances, cross-cultural contact and interaction, and the molding of East Asian civilization. The attention is also paid to the process of globalization in modern time, in the process of more than 5000 years development. They are related to the survey of China (history, geography, folk customs, Chinese politics, Chinese economy), Taiji and Chinese chess, China Painting, calligraphy, massage, dietary healthy food, Chinese folk music, western music, Chinese cooking, Chinese traditional embroidery, etc. In accordance with students’ requests, I would like to offer some special lectures in terms of Chinese economics and the relationship to the world, the reform and open policy and the contemporary Chinese society and culture, etc.

Course Description of Chinese Language:

This is a higher level course in Mandarin Chinese for students with none or little prior experience in the language. Reading and writing the simplified characters will be introduced and practiced from the very beginning of the course. More emphasis will be given to the training of standard pronunciation, listening comprehension, grammar and conversational vocabulary usage. Chinese history and culture will also be introduced as it relates to each unit, such as Customs and traditions, Technology and communication, Diet and healthy life-style, Special occasions, Leisure and traveling, Education and employment, Law and order, Current issues, World issues.

Learning Materials:

Textbook: Easy Steps to Chinese 4
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

As always, Mandarin Chinese Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, Mandarin Chinese 4H students are expected to acquire all the four skills of Chinese (including listening, speaking, reading and writing) and to achieve the following goals:

* **Listening and speaking:**
  * understand and respond to even more complicated and longer spoken texts
  * communicate information in a large variety of everyday situations
  * request and provide information in a large variety of everyday situations
  * use language appropriately to a large variety of interpersonal and informal oral communication
  * use basic vocabulary accurately
* interact in complicated and rehearsed exchanges using comprehensible pronunciation and correct tone

**Viewing and interpreting:**
* identify basic messages presented in even more complicated and longer visual texts
* identify main ideas and supporting details in even more complicated and longer visual texts presented with spoken and/or written text
* identify specific information, ideas, opinions and attitudes, presented in even more complicated and longer visual texts with spoken and/or written text
* recognize even more visual conventions used in texts
* understand and respond to even more complicated and longer visual texts

**Reading Comprehension:**
* identify basic facts in even more complicated and longer written texts
* identify main ideas and supporting details in even more complicated and longer written texts
* recognize more aspects of format and style
* understand and respond to even more complicated and longer written texts

**Writing:**
* communicate information in a large variety of everyday situations
* request and provide information in a large variety of everyday situations
* use language appropriate to a large variety of interpersonal and cultural contexts
* understand and use language conventions accurately
* use a large aspects of register in formal and informal written communication

**2018-2019 HHS Rules & Expectations**

*Huskies always remove hats and follow the dress code.*

*Huskies always eat lunch in designated areas and keep halls and restrooms clean.*

*Huskies always attend class on time, all the time, and never sluff.*

*Huskies always show respect to and expect respect from all adults.*

**Attendance:** Attendance will be counted towards the final grade. Please follow the school attendance rules. No exemption will be made once the student has violated the school rules.


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together. If a student accumulates a total of 5 or more (absences + tardies) and does not attend make up, the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents should notify the attendance office of any absence within 48 hours.

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Mandarin Chinese Classroom Rules and Expectations:

Students should always be polite to the teacher and classmates. Students should follow school rules and will be responsible for any misbehavior in class.

1. **Lunch Detention can occur for misbehavior**, followed by the procedure of “warning - contract – lunch detention”.

2. **No cellphone or electronic device is allowed in class without permission.** If seen by the teacher for the first time, a warning will be given to you. Second time seen, student will be give lunch detention.

**Preparation:** Routine preparation for class includes doing Bell Work and having textbooks and stationary available for taking notes and doing projects. So, the first day of school, I’d like to check the following necessary materials and collect some of them:

- Check: binder, pens, pencils, notebook
- Collect: a box of 24-color pencils, scissors and glue sticks inside a bag with your name on it

**Participation:** Participation is greatly encouraged in my class including listening attentively, performing on task, speaking Chinese, etc., and will be counted within the assessment towards the final grades.

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**Assignments:** Late assignments can be accepted after the due date but will be marked LATE on Skyward and if you have 3 or more late assignments WITHIN ONE QUARTER, your overall grade will be one level down (eg: if you had an A, your grade would decrease to an A-) However, No late assignments are accepted after the unit test unless excused. Students are responsible for the missing classes and are expected to catch up with the appointment with the teacher in advance. Missing assignments will be taken into account towards the final grade.

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Assessment: NO make-up quizzes, tests, or exams will be allowed in this class without legitimate reasons or unless you can qualify for a retake after you have all assignments completed and have attended Student Support Time at least 3 times.

Grading: The grades are divided into 3 areas, that is:
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Please read the disclosure statement carefully and sign below. Cut along dotted line and turn in to the teacher next time. Thanks.

Hillcrest High School

Mandarin Chinese 4H

I have read and understood the disclosure statement and the course description for Chinese Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

________________________________________________________________________

Student name (print)                          Student signature

________________________________________________________________________

Student email (print)

________________________________________________________________________

Parent/ guardian name (print)                  Parent/ guardian signature

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Learning Materials:

Textbook: Easy Steps to Chinese 5-6
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

As always, Mandarin Chinese Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, AP Mandarin Chinese students are expected to acquire all the four skills of Chinese (including listening, speaking, reading and writing) and to achieve the following goals:

**Listening and speaking:**
* understand and respond to even more complicated and longer spoken texts
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AP Mandarin Chinese

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_________________________________________  ________________________________
Student name (print)  Student signature

_________________________________________
Student email (print)

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Learning Materials:

Textbook: Discovering Chinese Pro 2 $ Easy Steps to Chinese 3
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

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**Hillcrest High School**

**IB Chinese Ab Initio SL 1**

I have read and understood the disclosure statement and the course description for Chinese Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

___________________________
Student name (print)  

___________________________  
Student signature

___________________________
Student email (print)  

___________________________
Parent/guardian name (print)  

___________________________
Parent/guardian signature

___________________________
Parent/guardian email (print)  

08/19/2019
A Letter To Parents And Students

2019-2020 IB Chinese Ab Initio SL 2

Dear parents and students,

It’s my great honor to have your child in my class this year. Mandarin Chinese is becoming a more and more popular course here in Hillcrest High School and I would love to share my language and culture with your child.

I am Ms. Feng from Chongqing, China, a beautiful mountain city like here. I’ve been a teacher all my life and have been teaching in Utah for 8 years and in Hillcrest for 2 years. I am sure to enjoy my third-year teaching here as well.

To raise students’ interest in language learning and meet the IB standards of World Language Teaching, my Mandarin Chinese class will be culture embedded, concentrating on developing students’ communicative and comprehensive abilities in an authentic environment, and enjoying the richness of Chinese culture, such as Calligraphy, Paper-cutting, Chinese Jianzi or Taiji. Please get involved if your child tells you the meaning of a Chinese character, sings Chinese folk songs or even performs Jianzi or Taiji at home. It will reinforce learning and show interest in his/ her life.

I am willing to help my students who need extra help in Mandarin Chinese learning and look forward to meeting and talking with you at parent-teacher conference or whenever needed. I can be reached at 801-826-6000 (Ext: 6108) or through email lian.feng@canyonsdistrict.org.

I am sure it will be a great year for your child with many interesting things to learn and fun to enjoy.

Besides, I also ask for your permission for me to take pictures or videos for your child for:
A. keeping record in their files  B. academic research

I promise I won’t be posting them on the Internet without your permission.

I enjoy teaching in Hillcrest High and I really appreciate for what you will be doing to help your child become successful. Let’s work hand-in-hand to encourages our students with educational competency, individual abilities, and social responsibilities, in the hope that students will increase their academic performances, have respect for Hillcrest's diversity of classmates, develop individual talents and skills, and learn to become responsible citizens.

Sincerely,

Ms. Feng (Feng Laoshi)
08/19/2019
DISCLOSURE STATEMENT
IB Chinese Ab Initio SL 2

Course Description of Chinese Culture:

China’s rise to the forefront of world economy and the continuing growth of Chinese economic power make it all the more important and relevant to the understanding of China. This course aims to introduce the culture, discussing the developments of both spiritual and material culture and calling attention to the developments and formation of China’s identity and pride, intellectual changes and renewal, political and social advances, cross-cultural contact and interaction, and the molding of East Asian civilization. The attention is also paid to the process of globalization in modern time, in the process of more than 5000 years development. They are related to the survey of China (history, geography, folk customs, Chinese politics, Chinese economy), Taiji and Chinese chess, China Painting, calligraphy, massage, dietary healthy food, Chinese folk music, western music, Chinese cooking, Chinese traditional embroidery, etc. In accordance with students’ requests, I would like to offer some special lectures in terms of Chinese economies and the relationship to the world, the reform and open policy and the contemporary Chinese society and culture, etc.

Course Description of Chinese Language:

This is an intermediate level course in Mandarin Chinese for students with none or little prior experience in the language. Reading and writing the simplified characters will be introduced and practiced from the very beginning of the course. More emphasis will be given to the training of standard pronunciation, listening comprehension, grammar and conversational vocabulary usage. Chinese history and culture will also be introduced as it relates to each unit, such as School events, Food and sickness, Accidents, Shopping and traveling, Neighborhood, Festivals and celebrations, Community, Work experience, Environment.

Learning Materials:

Textbook: Easy Steps to Chinese 4
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

As always, Mandarin Chinese Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, IB Chinese Ab Initio SL 2 students are expected to acquire all the four skills of Chinese (including listening, speaking, reading and writing) and to achieve the following goals:

* understand and respond to more complicated and longer spoken texts
* communicate information in a more variety of everyday situations
* request and provide information in a more variety of everyday situations
* use language appropriately to a more variety of interpersonal and informal oral communication
* use basic vocabulary accurately
* interact in complicated and rehearsed exchanges using comprehensible pronunciation and correct tone

Viewing and interpreting:
* identify basic messages presented in more complicated and longer visual texts
* identify main ideas and supporting details in more complicated and longer visual texts presented with spoken and/or written text
* identify specific information, ideas, opinions and attitudes, presented in more complicated and longer visual texts with spoken and/or written text
* recognize more visual conventions used in texts
* understand and respond to more complicated and longer visual texts

**Reading Comprehension:**
* identify basic facts in more complicated and longer written texts
* identify main ideas and supporting details in more complicated and longer written texts
* recognize more aspects of format and style
* understand and respond to more complicated and longer written texts

**Writing:**
* communicate information in a more variety of everyday situations
* request and provide information in a more variety of everyday situations
* use language appropriate to a more variety of interpersonal and cultural contexts
* understand and use basic language conventions accurately
* use more aspects of register in formal and informal written communication

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**2018-2019 HHS Rules & Expectations**

*Huskies always remove hats and follow the dress code.*

*Huskies always eat lunch in designated areas and keep halls and restrooms clean.*

*Huskies always attend class on time, all the time, and never sluff.*

*Huskies always show respect to and expect respect from all adults.*

**Attendance:** Attendance will be counted towards the final grade. Please follow the school attendance rules. No exemption will be made once the student has violated the school rules.


**Students with No NG’s:**
- May purchase a parking permit to park on campus
- Stay caught up with classes and classroom instruction
  - Are eligible for school rewards
**Students with NG’s:**
- Are likely to fall behind on assignments and grades
  - Will not receive credit for the classes they take
  - May be at-risk of not graduating
  - Could be referred to truancy school

At Hillcrest High School, we recognize the importance of daily class attendance and participation. Interactions with teachers and classmates on a regular basis are critical to the learning process. Even missing just 2 classes per quarter is missing 10% of your time in that class! The HHS attendance policy is designed to hold students, parents, and teachers accountable for classroom instructional time.

- At Hillcrest High, a student’s absences (A, W, and G coded) and tardies (T coded) will be added together. If a student accumulates a total of 5 or more (absences + tardies) and does not attend make up, the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents
should notify the attendance office of any absence within 48 hours.

- Excused Absences (those documented by a doctor’s note, funeral program, wedding program, etc. and E coded) and School Excused Absences (N coded) do not count in attendance totals.

- On the 5th violation (tardy or absence) and any subsequent absence or tardy within the quarter, students must attend student support time with the teacher who recorded the attendance violation in order to receive credit for the class for that quarter.

- NG’s from all previous quarters may be made up with a Green Card available in both the Attendance Office and the Counseling Center.

**Preparation:** Routine preparation for class includes doing Bell Work and having textbooks and stationary available for taking notes and doing projects. So, the first day of school, I’d like to check the following necessary materials and collect some of them:
  - Check: binder, pens, pencils, notebook
  - Collect: a box of 24-color pencils, scissors and glue sticks inside a bag with your name on it

**Mandarin Chinese Classroom Rules and Expectations:**

Students should always be polite to the teacher and classmates. Students should follow school rules and will be responsible for any misbehavior in class.

1. **Lunch Detention can occur for miss behavior,** followed by the procedure of “warning - contract – lunch detention”.

2. **No cellphone or electronic device is allowed in class without permission.** If seen by the teacher for the first time, a warning will be given to you. Second time seen, student will be given lunch detention.

**Participation:** Participation is greatly encouraged in my class including listening attentively, performing on task, speaking Chinese, etc., and will be counted within the assessment towards the final grades.

**Note-taking:** We will be taking notes during daily instruction in your notebook, and/or on organized class notes provided by the teacher. You will not only take notes, but also be expected to keep those notes readily available in your composition notebook, so you can refer back to them as often as needed for personal review for quizzes, tests and follow-up classroom activities and assignments.

**Assignments:** Late assignments can be accepted after the due date but will be marked LATE on Skyward and if you have 3 or more late assignments WITHIN ONE QUARTER, your overall grade will be **one level down** (eg: if you had an A, your grade would decrease to an A-.) However, **No late assignments are accepted after the unit test unless excused.** Students are responsible for the missing classes and are expected to catch up with the appointment with the teacher in advance. Missing assignments will be taken into account towards the final grade.

When there is no written assignment for homework, the student are highly suggested to practice Oral Chinese no less than 15 minutes.
  - Oral: 1) Read out aloud. 2) Conversation practices.

**Academic Preparation Period (APP):** This is a replacement for Student Support Time when students will re-take tests, get extra help, review school rules, listen to announcements, attend specified study
halls. In case of academic assistance, the teacher is available on M/W/F from 7:10-7:40 am, WITH APPOINTMENTS ONLY. No walk-ins.

Assessment: NO make-up quizzes, tests, or exams will be allowed in this class without legitimate reasons or unless you can qualify for a retake after you have all assignments completed and have attended Student Support Time at least 3 times.

Grading: The grades are divided into 3 areas, that is:
   Assessment: 65% (including quiz, test)
   Assignment: 25% (including any type of hard-copy assignment and online assignment)
   Participation: 10% (including attendance and participation in class)

Class fee: $15.00 (Please pay in cash or make all checks payable to: Hill Crest High School and turn in to the main office within 2 weeks.)

Please read the disclosure statement carefully and sign below. Cut along dotted line and turn in to the teacher next time. Thanks.

Hillcrest High School
IB Chinese Ab Initio SL 2

I have read and understood the disclosure statement and the course description for Chinese Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

__________________________________________________________________________
Student name (print)                      Student signature
__________________________________________________________________________
Student email (print)
__________________________________________________________________________
Parent/ guardian name (print)             Parent/ guardian signature
__________________________________________________________________________
Parent/ guardian email (print)

08/19/2019

35
Dear parents and students,

It’s my great honor to have your child in my class this year. Mandarin Chinese is becoming a more and more popular course here in Hillcrest High School and I would love to share my language and culture with your child.

I am Ms. Feng from Chongqing, China, a beautiful mountain city like here. I’ve been a teacher all my life and have been teaching in Utah for 8 years and in Hillcrest for 2 years. I am sure to enjoy my third-year teaching here as well.

To raise students’ interest in language learning and meet the IB standards of World Language Teaching, my Mandarin Chinese class will be culture embedded, concentrating on developing students’ communicative and comprehensive abilities in an authentic environment, and enjoying the richness of Chinese culture, such as Calligraphy, Paper-cutting, Chinese Jianzi or Taiji. Please get involved if your child tells you the meaning of a Chinese character, sings Chinese folk songs or even performs Jianzi or Taiji at home. It will reinforce learning and show interest in his/her life.

I am willing to help my students who need extra help in Mandarin Chinese learning and look forward to meeting and talking with you at parent-teacher conference or whenever needed. I can be reached at 801-826-6000 (Ext: 6108) or through email lian.feng@canyonsdistrict.org.

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A. keeping record in their files  B. academic research

I promise I won’t be posting them on the Internet without your permission.

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Sincerely,

Ms. Feng (Feng Laoshi)
08/19/2019
Course Description of Chinese Culture:

China’s rise to the forefront of world economy and the continuing growth of Chinese economic power make it all the more important and relevant to the understanding of China. This course aims to introduce the culture, discussing the developments of both spiritual and material culture and calling attention to the developments and formation of China’s identity and pride, intellectual changes and renewal, political and social advances, cross-cultural contact and interaction, and the molding of East Asian civilization. The attention is also paid to the process of globalization in modern time, in the process of more than 5000 years development. They are related to the survey of China (history, geography, folk customs, Chinese politics, Chinese economy), Taiji and Chinese chess, China Painting, calligraphy, massage, dietary healthy food, Chinese folk music, western music, Chinese cooking, Chinese traditional embroidery, etc. In accordance with students’ requests, I would like to offer some special lectures in terms of Chinese economics and the relationship to the world, the reform and open policy and the contemporary Chinese society and culture, etc.

Course Description of Chinese Language:

This is an higher level course in Mandarin Chinese for students with none or little prior experience in the language. Reading and writing the simplified characters will be introduced and practiced from the very beginning of the course. More emphasis will be given to the training of standard pronunciation, listening comprehension, grammar and conversational vocabulary usage. Chinese history and culture will also be introduced as it relates to each unit, such as School events, Food and sickness, Accidents, Shopping and traveling, Neighborhood, Festivals and celebrations, Community, Work experience, Environment.

Learning Materials:

Textbook: Easy Steps to Chinese 5-6
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

As always, Mandarin Chinese Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, IB Chinese HL 1 students are expected to acquire all the four skills of Chinese (including listening, speaking, reading and writing) and to achieve the following goals:

**Listening and speaking:**
* understand and respond to even more complicated and longer spoken texts
* communicate information in a large variety of everyday situations
* request and provide information in a large variety of everyday situations
* use language appropriately to a large variety of interpersonal and informal oral communication
* use basic vocabulary accurately
* interact in complicated and rehearsed exchanges using comprehensible pronunciation and correct tone

**Viewing and interpreting:**
* identify basic messages presented in even more complicated and longer visual texts
* identify main ideas and supporting details in even more complicated and longer visual texts presented with spoken and/or written text
* identify specific information, ideas, opinions and attitudes, presented in even more complicated and longer visual texts with spoken and/or written text
* recognize even more visual conventions used in texts
* understand and respond to even more complicated and longer visual texts

**Reading Comprehension:**
* identify basic facts in even more complicated and longer written texts
* identify main ideas and supporting details in even more complicated and longer written texts
* recognize more aspects of format and style
* understand and respond to even more complicated and longer written texts

**Writing:**
* communicate information in a large variety of everyday situations
* request and provide information in a large variety of everyday situations
* use language appropriate to a large variety of interpersonal and cultural contexts
* understand and use language conventions accurately
* use a large aspects of register in formal and informal written communication

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**2019-2020 HHS Rules & Expectations**

Huskies always remove hats and follow the dress code.
Huskies always eat lunch in designated areas and keep halls and restrooms clean.
Huskies always attend class on time, all the time, and never sluff.
Huskies always show respect to and expect respect from all adults.

**Attendance:** Attendance will be counted towards the final grade. Please follow the school attendance rules. No exemption will be made once the student has violated the school rules.

**2019-2020 HHS Attendance Policy At-A-Glance**

- **Students with No NG’s:**
  - May purchase a parking permit to park on campus
  - Stay caught up with classes and classroom instruction
    - Are eligible for school rewards
  - Students with NG’s:
  - Are likely to fall behind on assignments and grades
  - Will not receive credit for the classes they take
    - May be at-risk of not graduating
    - Could be referred to truancy school

At Hillcrest High School, we recognize the importance of daily class attendance and participation. Interactions with teachers and classmates on a regular basis are critical to the learning process. Even missing just 2 classes per quarter is missing 10% of your time in that class! The HHS attendance policy is designed to hold students, parents, and teachers accountable for classroom instructional time.

At Hillcrest High, a student’s absences (A, W, and G coded) and tardies (T coded) will be added together. If a student accumulates a total of 5 or more (absences + tardies) and does not attend make up, the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents
should notify the attendance office of any absence within 48 hours.

- Excused Absences (those documented by a doctor’s note, funeral program, wedding program, etc. and E coded) and School Excused Absences (N coded) do not count in attendance totals.

- On the 5th violation (tardy or absence) and any subsequent absence or tardy within the quarter, students must attend student support time with the teacher who recorded the attendance violation in order to receive credit for the class for that quarter.

- NG’s from all previous quarters may be made up with a Green Card available in both the Attendance Office and the Counseling Center.

**Mandarin Chinese Classroom Rules and Expectations:**

Students should always be polite to the teacher and classmates. Students should follow school rules and will be responsible for any misbehavior in class.

1. **Lunch Detention can occur for miss behavior**, followed by the procedure of “warning - contract – lunch detention”.

2. **No cellphone or electronic device is allowed in class without permission.** If seen by the teacher for the first time, a warning will be given to you. Second time seen, student will be give lunch detention.

**Preparation:** Routine preparation for class includes doing Bell Work and having textbooks and stationary available for taking notes and doing projects. So, the first day of school, I’d like to check the following necessary materials and collect some of them:

- Check: binder, pens, pencils, notebook
- Collect: a box of 24-color pencils, scissors and glue sticks inside a bag with your name on it

**Participation:** Participation is greatly encouraged in my class including listening attentively, performing on task, speaking Chinese, etc., and will be counted within the assessment towards the final grades.

**Note-taking:** We will be taking notes during daily instruction in your notebook, and/or on organized class notes provided by the teacher. You will not only take notes, but also be expected to keep those notes readily available in your composition notebook, so you can refer back to them as often as needed for personal review for quizzes, tests and follow-up classroom activities and assignments.

**Assignments:** Late assignments can be accepted after the due date but will be marked LATE on Skyward and if you have 3 or more late assignments WITHIN ONE QUARTER, your overall grade will be one level down (eg: if you had an A, your grade would decrease to an A-). However, **No late assignments are accepted after the unit test unless excused.** Students are responsible for the missing classes and are expected to catch up with the appointment with the teacher in advance. Missing assignments will be taken into account towards the final grade.

When there is no written assignment for homework, the student are highly suggested to practice Oral Chinese no less than 15 minutes.

- Oral: 1) Read out aloud. 2) Conversation practices.

**Academic Preparation Period (APP):** This is a replacement for Student Support Time when students will re-take tests, get extra help, review school rules, listen to announcements, attend specified study
halls. In case of academic assistance, the teacher is available on M/W/F from 7:10-7:40 am, WITH APPOINTMENTS ONLY. No walk-ins.

**Assessment:** NO make-up quizzes, tests, or exams will be allowed in this class without legitimate reasons or unless you can qualify for a retake after you have all assignments completed and have attended Student Support Time at least 3 times.

**Grading:** The grades are divided into 3 areas, that is:
- Assessment: 65% (including quiz, test)
- Assignment: 25% (including any type of hard-copy assignment and online assignment)
- Participation: 10% (including attendance and participation in class)

**Class fee:** $15.00 (Please pay in cash or make all checks payable to: Hill Crest High School and turn in to the main office within 2 weeks.)

Please read the disclosure statement carefully and sign below. Cut along dotted line and turn in to the teacher next time. Thanks.

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**Hillcrest High School**

**IB Chinese SL & HL**

I have read and understood the disclosure statement and the course description for Chinese Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

_________________________________________  __________________________________________
Student name (print)                         Student signature

_________________________________________
Student email (print)

_________________________________________
Parent/ guardian name (print)                Parent/ guardian signature

_________________________________________
Parent/ guardian email (print)

08/19/2019
Dear parents and students,

It’s my great honor to have your child in my class this year. English is a must for them here in Hillcrest High School and I would love to share my knowledge of English language and culture with your child.

I am Ms. Feng from Chongqing, China, a beautiful mountain city like here. I’ve been an English teacher all my life and have been teaching in Utah for 7 years and in Hillcrest for 2 years. I am enjoying a lot teaching in Hillcrest.

To meet the standards of World Language Teaching, my English Language Development class will be culture embedded, concentrating on developing students’ communicative and comprehensive abilities in an authentic environment, and enjoying the richness of English culture. Please get involved if your child starts to talk with you in English. It will reinforce learning and show interest in his/her life.

I am willing to help my students who need extra help in English learning and look forward to meeting and talking with you at parent-teacher conference or whenever needed. I can be reached at 801-826-6000 (Ext: 6108) or through email lian.feng@canyonsdistrict.org.

I am sure it will be a great year for your child with many interesting things to learn and fun to enjoy.

Besides, I also ask for your permission for me to take pictures or videos for your child for:
   A. keeping record in their files
   B. academic research

I promise I won’t be posting them on the Internet without your permission.

This is my third year teaching in Hillcrest High and I really appreciate for what you will be doing to help your child become successful. Let’s work hand-in-hand to encourages our students with educational competency, individual abilities, and social responsibilities, in the hope that students will increase their academic performances, have respect for Hillcrest's diversity of classmates, develop individual talents and skills, and learn to become responsible citizens.

Sincerely,

Ms. Feng

08/19/2019
Course Description of English Culture:

In order to live a better life in USA, students will find it a must to learn English. This course aims to introduce the culture, discussing the developments of both spiritual and material culture and calling attention to the developments and formation of USA’s identity and pride, intellectual changes and renewal, political and social advances, cross-cultural contact and interaction, and the molding of western civilization. They are related to the survey of USA (history, geography, folk customs, USA politics, USA economy), English folk music, western music, etc.

Course Description of English Language:

This is a continuous level course in English for students with a little prior experience in the language. More reading and writing the simplified characters will be introduced and practiced from the very beginning of the course. More emphasis will be given to the training of standard pronunciation, listening comprehension, grammar and conversational vocabulary usage. USA history and culture will also be introduced as it relates to each unit, such as Means of transport, Daily article, Weather, Appearance, People and occupations, School facilities, Weather and holidays, Pets, Personality.

Learning Materials:

Online textbook: Middlebury Interactive
Other materials: CD-Rom, additional handouts, character writing sheets, online resources.

Learning Goals and Expectations:

As always, English Language Development Class also follows the IB Mission to develop inquiring, knowledgeable, internationally open-minded and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

By the end of the academic year, English Language Development students are expected to acquire all the four skills of English (including listening, speaking, reading and writing) and to achieve the following goals:

Listening and speaking:
* understand and respond to simple, short spoken texts
* communicate information in a limited range of everyday situations
* request and provide information in a limited range of everyday situations
* use language appropriately to a very limited range of interpersonal and informal oral communication
* use basic vocabulary accurately
* interact in simple and rehearsed exchanges using comprehensible pronunciation and correct tone
* recognize basic visual conventions used in texts
* understand and respond to simple visual texts

Reading Comprehension:
* identify basic facts in simple written texts
* identify main ideas and supporting details in written texts
* recognize basic aspects of format and style
* understand and respond to simple written texts

**Reading:**
* communicate information in a limited range of everyday situations
* request and provide information in a limited range of everyday situations
* use language appropriate to a very limited range of interpersonal and cultural contexts
* understand and use basic language conventions accurately
* use some aspects of register in formal and informal written communication

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**2019-2020 HHS Rules & Expectations**

Huskies always remove hats and follow the dress code.
Huskies always eat lunch in designated areas and keep halls and restrooms clean.
Huskies always attend class on time, all the time, and never sluff.
Huskies always show respect to and expect respect from all adults.

**Attendance:** Attendance will be counted towards the final grade. Please follow the school attendance rules. No exemption will be made once the student has violated the school rules.

**2019-2020 HHS Attendance Policy At-A-Glance**

Students with No NG’s:
- May purchase a parking permit to park on campus
- Stay caught up with classes and classroom instruction
  - Are eligible for school rewards

Students with NG’s:
- Are likely to fall behind on assignments and grades
- Will not receive credit for the classes they take
  - May be at-risk of not graduating
  - Could be referred to truancy school

At Hillcrest High School, we recognize the importance of daily class attendance and participation. Interactions with teachers and classmates on a regular basis are critical to the learning process. Even missing just 2 classes per quarter is missing 10% of your time in that class! The HHS attendance policy is designed to hold students, parents, and teachers accountable for classroom instructional time.

- At Hillcrest High, a student’s absences (A, W, and G coded) and tardies (T coded) will be added together. If a student accumulates a total of 5 or more (absences + tardies) and does not attend make up, the student will receive no credit (NG) for that class. Each class will be evaluated independently. Parents should notify the attendance office of any absence within 48 hours.

- Excused Absences (those documented by a doctor’s note, funeral program, wedding program, etc. and E coded) and School Excused Absences (N coded) do not count in attendance totals.

- On the 5th violation (tardy or absence) and any subsequent absence or tardy within the quarter, students must attend student support time with the teacher who recorded the attendance violation in order to receive credit for the class for that quarter.

- NG’s from all previous quarters may be made up with a Green Card available in both the Attendance Office and the Counseling Center.
ELD Classroom Rules and Expectations:

Behaviors: Students should always be polite to the teacher and classmates. Students should follow school rules and will be responsible for any misbehavior in class.

1. **Lunch Detention can occur for misbehavior**, followed by the procedure of “warning - contract – lunch detention”.

2. **No cellphone or electronic device is allowed in class without permission.** If seen by the teacher for the first time, a warning will be given to you. Second time seen, student will be give lunch detention.

Preparation: Routine preparation for class includes doing Bell Work and having textbooks and stationary available for taking notes and doing projects. So, the first day of school, I’d like to check the following necessary materials and collect some of them:
- Check: binder, pens, pencils, notebook
- Collect: a box of 24-color pencils, scissors and glue sticks inside a bag with your name on it

Participation: Participation is greatly encouraged in my class including listening attentively, performing on task, speaking English, etc., and will be counted within the assessment towards the final grades.

Note-taking: We will be taking notes during daily instruction in your notebook, and/or on organized class notes provided by the teacher. You will not only take notes, but also be expected to keep those notes readily available in your composition notebook, so you can refer back to them as often as needed for personal review for quizzes, tests and follow-up classroom activities and assignments.

Assignments: NO late assignments are accepted in this class unless excused. Students are responsible for the missing classes and are expected to catch up with the appointment with the teacher in advance. Missing assignments will be taken into account towards the final grade.

When there is no written assignment for homework, the student are highly suggested to practice Oral English no less than 15 minutes.
- Oral: 1) Read out aloud. 2) Conversation practices.

Academic Preparation Period (APP): This is a replacement for Student Support Time when students will re-take tests, get extra help, review school rules, listen to announcements, attend specified study halls. In case of academic assistance, the teacher is available on M/W/F from 7:10-7:40 am, WITH APPOINTMENTS ONLY. No walk-ins.

Assessment: NO make-up quizzes, tests, or exams will be allowed in this class without legitimate reasons or unless you can qualify for a retake after you have all assignments completed and have attended Student Support Time at least 3 times.

Grading: The grades are divided into 2 areas, that is:

- Assignment or Assessment: 50% (including any type of hard-copy assignment and online assignment, or any type of quiz/test/exam)
- Participation: 50% (including attendance and participation in class)
Please read the disclosure statement carefully and sign below. Turn the SIGNED PAGE in to the teacher next time. Thanks.

Hillcrest High School

English Language Development

I have read and understood the disclosure statement and the course description for English Language and Culture. I will do my best and dedicate myself to creating a harmonious learning environment.

_________________________________________  __________________________________________
Student name (print)                                       Student signature

_________________________________________
Student email (print)

_________________________________________
Parent/ guardian name (print)                             Parent/ guardian signature

_________________________________________
Parent/ guardian email (print)

Aug, 19, 2019